



## KITTITAS COUNTY COMMUNITY DEVELOPMENT SERVICES

411 N. Ruby St., Suite 2, Ellensburg, WA 98926

CDS@CO.KITTITAS.WA.US

Office (509) 962-7506

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"Building Partnerships – Building Communities"

April 10, 2019

Brianne Kelsey  
770 Suncadia Trail  
Cle Elum, WA 98922  
[bkelsey@suncadia.com](mailto:bkelsey@suncadia.com)

Steve Lathrop  
PO Box 1088  
Ellensburg, WA 98926  
[steve@lwhsd.com](mailto:steve@lwhsd.com)

RE: Suncadia Ph. 3 Div. 15 & 16 Boundary Line Adjustment (BL-19-00004)

Dear Applicant,

Community Development Services (CDS) received your application for the Suncadia Ph. 3 Div. 15 & 16 Boundary Line Adjustment (BL-19-00004) on March 1, 2019. The application was deemed incomplete on March 27, 2019. On April 1, 2019 CDS received an updated submittal package. This application has now been deemed **complete** as of April 10, 2019.

Continued processing of your application will include, but is not limited to, the following actions:

1. A Notice of Application will be sent to all appropriate governmental agencies. Agencies will have 15 days to comment unless additional information is required.
2. Any comments received from any agencies will be considered in the decision making process.
3. A decision will be rendered which may include conditions.
4. If the decision rendered is conditional approval, all conditions must be completed prior to final approval.
5. All parcels involved must have the current years taxes paid in full prior to final approval of this BLA.

If you have any questions regarding this matter, I can be reached at (509) 962-7637, or by e-mail at [chelsea.benner@co.kittitas.wa.us](mailto:chelsea.benner@co.kittitas.wa.us).

Sincerely,

Chelsea Benner  
Planner I  
Kittitas County Community Development Services  
411 N Ruby St # 2, Ellensburg, WA 98926  
(509) -962-7637